

# Triad Swim League Bylaws

## **Mission**

The Triad Swim League is to provide an organized and disciplined swim league that encourages participation by all registered swimmers. It will also protect the dignity of young and less-experienced swimmers and strive to improve their skills as well as the skills of all participating swimmers. Triad will also emphasize the elevation of good sportsmanship and the virtues of clean, fair competition, by word and action.

## **Formation**

The Triad Swim League was initiated by representatives of the Cedarfield, Davis Lake, and Wellington communities as whole, known charter members. The league is formed as a non-profit organization and will have a representative from each community on its Board of Directors. How each community assigns a representative is at its own discretion.

## **Structure**

The Board of Directors is the governing body and will have access to all records and information relevant to the Triad Swim League concerning its operations and finances.

The governing body will consist of an Executive board which is chosen from the Representative body, and any committees deemed necessary by the Executive board and Representative body.

The Executive Board will consist of a President, Vice President, Treasurer, and Secretary.

Representatives from the charter members must fill all the executive positions except the position of the Secretary.

The President's duty is to run any meeting in an orderly fashion according to the agenda. He/ She is also to enforce Robert's Rule of Order and cast deciding votes in the event of a tie. He/She will also work with other members of the Executive board on issues of an extraordinary nature.

The Vice President's duty is to oversee and manage all committees formed by the Executive board and the Representative body. He/She is also charged with keeping a calendar of all league-related events. The Vice President also keeps and enforces a list of speaking order during the meetings.

The Treasurer's duty is to keep accurate financial records of all monies received by and paid out by the Triad League. He/She is also to give a financial report at all meetings to include: accounts payable, accounts receivable, and the current status of accounts held in the name of the Triad Swim League.

The Secretary's duty is to keep minutes of all meetings and handle all correspondence to and from the league in a timely and orderly fashion deemed by the Executive board. The Secretary will also be charged with keeping of all current rules and all other league records to be made available to all Executive board members and any vote-yielding team representative at his/her request.

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The Committee's duty is that of each committee's chairperson. At the formation of each and every committee, the duties and responsibilities will be added to the constitution and bylaws of the Triad Swim League. Each chairperson will keep accurate records and details concerning all operations and expenditures made by the committee. A budget must be submitted by each committee chairperson to the Treasurer to be approved by the Executive Board no later than May first of each season.

### **Meetings**

An annual meeting will held by the third Monday in January of every calendar year. This meeting will recap the previous year and prepare for the upcoming year. Any proposed changes in the bylaws will be brought to the table at this meeting. A new Executive Board will also be installed at this time each year.

Monthly meetings will begin in November of the preceding year and continue on through June when they will be suspended until the following November. The Executive board can determine if additional organizational meetings are necessary. The scheduling of meetings will be determined by the Executive board and the Representative body is at the convenience of the majority.

### **Dues**

Each team shall pay a fixed entry fee each year determined by the Representative body and Executive boards. Each team will also be responsible for contributing a fixed fee per registered swimmer. This amount will also be determined by the Executive board and Representative Body. All fees must be received by May first of each calendar year and are not refundable. Any shortfalls or deficits will be assessed to member teams based on the percentage of votes they control.

### **Voting**

There will be a total of two hundred votes in the league. Each team will allocated twenty-five votes for their entry contribution to the league. There will be one hundred votes allocated on the basis of the amount of fees each team contributes to the league. For example, if one team contributes forty percent of the league revenues, they will have forty votes in addition to their initial twenty-five votes for a total of sixty-five of the two hundred total votes. No team shall have more than ninety-nine votes. Each team will be responsible for its own representation of its votes, but must have a minimum of two representatives. A team may issue written proxy to the President prior to any meeting for issues to be voted on in the upcoming meeting. Teams must have at least two representatives present to cast a vote and it is each team's responsibility to make sure they are represented at the meetings.

There will be no more than four teams in the league. Teams may apply for membership at an time. The application will be approved or rejected by the Executive Board. Any team entering the league will be on probation for two seasons before it receives voting privileges. If at any time, a probationary team violates league rules, that team may be expelled at the discretion of the Executive Board and the Representative Body.

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## **Rules**

The league will follow the rules code as set forth by the rules committee. The description of the rules and eligibility status of participants is to be the responsibility of the rules committee. The rules are subject to protest to the league arbitrators, which are nominated by the Executive Board and approved by the Representative Body. The rules are to be reviewed annually by the rules committee for improvements, omissions, or changes to be made at that time. Rules may not be reviewed during the swim season.

2006/May